

Please type or print legibly. Information is keyed directly into the Human Resource/Payroll System from this form.

Enter name as it is printed on your social security card.						
Last/Family	Suffix	First	Middle	Social Security Number		
Preferred Name (Directory Use)					Former Names	
Home (W2) Address						
Street		City	County (KS/MO)	State	Zip	Phone
Mailing (if different from Home)						
Street		City	County (KS/MO)	State	Zip	Phone

For those with options listed, please circle the correct value.								
Highest Education Level	1-Year College	2-Years College	2-Year College Degree	3-Years College	4-Years College	Bachelor's Degree	Doctorate	High School Graduate or Equivalent
	Less than High School Graduate			Master's Degree		Post Doctorate	Some Graduate School	Technical School

Gender (M/F)	E-mail Address					Campus Work Phone					
Primary Campus Work Location. Please circle or write in the City/State.	KU Lawrence, KS (DG)	Edward Campus, OP, KS (JO)	Juniper Gardens Complex, KC, KS (WY)	KGS Well Library Wichita, KS (SG)	Parsons, KS (LB)	KLETC Yoder, KS (RN)	Talent Search, KC, KS (WY)	Capitol Center, Topeka, KS (SN)	KUMC Kansas City, KS (WY)	KUMC Wichita, KS (SG)	
	Other (City/State):										

Non-Tax Marital Status optional	Married	Single
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Birth Date (MM/DD/YY)	KU Student ID # (if student employee)
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If Non U.S. Citizen - indicate Birth Country	and Birth City
Citizenship Status	<input type="checkbox"/> Alien Permanent <input type="checkbox"/> Alien Temporary <input type="checkbox"/> Native <input type="checkbox"/> Naturalized

Are you Hispanic or Latino?	A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.	<input type="checkbox"/> YES, Hispanic or Latino <input type="checkbox"/> NO, Not Hispanic or Latino
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In addition, choose one or more of the following racial categories to describe yourself: (circle)

American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.	Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.	Black or African American: A person having origins in any of the black racial groups of Africa.	Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.	White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
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The State of Kansas uses a one-question format for reporting purposes. Please indicate your primary race: (circle)				
American Indian or Alaska Native (5)	Asian/Pacific Islander (4)	Black or African American (2)	Hispanic (3)	White-not Hispanic (1)

Please see the back.

Military Status and Recently Separated Veteran

(see *Invitation to Self-Identify Disabled and/or Veteran Status* for descriptions). optional

Disabled Veterans, please fill out the additional form *Disclosure Form for Persons with Disabilities*

No Military Service 2	Vietnam-Era Veteran 3	Other Protected Veteran 4	Vietnam Era Veteran & Other Protected Veteran 9	Veteran/Military Status Not Listed A	If Recently Separated Veteran - please indicate the date of discharge or release : _____
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If you have served on active duty and received an Armed Forces Service Medal, please circle Yes (if not, circle No). (See the Invitation to Self-Identify Disabled and/or Veteran Status for a description.)

Yes	No
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Professional Education:

Degree	Date (MM/DD/YY)	Major	School	Country/State

Current or Past Employment at the University of Kansas or any other State of Kansas Agency (Payroll-copy HREO if data.)

Agency/Division Name		Dates
Agency/Division Name		Dates

Are you a KPERS retiree? (circle) Yes No If yes, from what employer did you retire?

Employee Signature:	Date:
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